



# **Office of Financial Management Statewide Financial Systems**

**Rate Day 2006**

April 19, 2006



# Agenda for Rate Day Presentation

- Statewide Financial Systems
- Drivers for SWFS Rate Changes
- SWFS Rate Objectives
- Current Systems Accomplishments and Initiatives
- Rate Assumptions for FY07-09

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# Statewide Financial Systems Unit

- Plans, develops and operates a suite of financial and administrative information systems
- Provides consulting support to help agencies succeed
- Offers free systems training

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# Drivers For SWFS Rate Changes

- The relationship between per-transaction rate structure and agency business practices
- Keep rates at a “break even” point
- OFM is moving financial reporting from AFRS to FASTRACK thus requiring use of the OFM Enterprise Reporting System

# SWFS Rate Objectives

1. Agencies use available systems capabilities to the full extent needed for effective agency and statewide financial management
2. An appropriate method for cost recovery as viewed by OFM, the Federal Government, the Auditor's Office, and State Entities
3. Funding stability for adequate system maintenance, operations, and enhancements
4. Ease of rate administration and predictable costs

# Planning Assumptions FY 07-09

- ✓ Accounting Systems
- ✓ Budget and Allotment Systems
- ✓ Enterprise Reporting Systems

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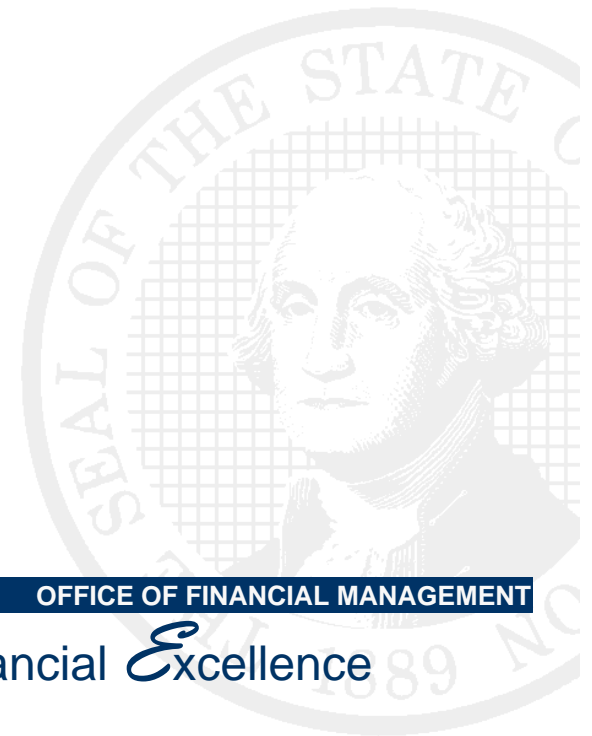
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# Accounting Systems

- AFRS: Agency Financial Reporting System
- AR: Accounts Receivable System - Solomon
- CAMS: Capital Asset Management System
- CAS: Cost Allocation System
- DRS: Disbursement Reporting System
- FTB: Financial Toolbox
- TMS: Time Management System
- TVS: Travel Voucher System
- CAFR: Reporting and Disclosure Forms

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# Accounting Systems Accomplishments

## 2005

- Exceeded 27,000 statewide vendors
- AFRS integration with HRMS including making all payroll-related 3<sup>rd</sup> party payments
- Created TMS interface to HRMS
- Expanded TVS to 30,000 users
- Partnered with ESD on Single Source of Numbers project
- Upgraded functionality in financial toolbox, CAMS, and CAFR disclosure forms

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# Current Initiatives/Plans for Accounting Systems

- Ongoing support for HRMS project
- AFRS integration with DSHS Provider One
- Improve DRS online query
- Replace TVS with comprehensive expense reimbursement system
- AFRS Batch Interface Improvements

# Budget / Allotment Systems

- BDS - Budget Development System
- CBS - Capital Budget System
- FNS - Fiscal Note System
- PMT - Performance Measurement Tracking
- SPS - Salary Projection System
- TALS - The Allotment System
- VRS - Version Reporting System
- LegTrack: Legislation Tracking System
- Histsum: Ten-year financial history
- Winsum, Buildsum: Building the Governors operating and capital budgets
- Budget Publications: Building Governors Budget Documents

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# Budget/Allotment Systems Accomplishments

## 2005

- Updated PMT to allow linking performance measures to Activities
- Updated SPS to allow feeding data to OFM Compensation Impact Model for use in collective bargaining negotiations and budget development
- Decommissioned BPS1
- Completed TALS-Expenditure Authority
- Transferred the Legislation Tracking system from CTED to OFM

# Current Initiatives / Plans for Budget / Allotment Systems

- Implement TALS-Allotment Management and Review to replace APS, TAPS and internal OFM allotment systems
- Convert SPS to work with the HRMS data

# Enterprise Reporting Systems

- Enterprise Reporting (Fastrack)
- ADDs: AFRS Data Distribution Systems
- AD-HOC Reporting
- AFRS Reports on CD-ROM

# Enterprise Reporting Accomplishments

## 2005

- Improved Performance & New Reports
- Added New Features and Single Interface
- Adhoc and Query Analysis Services
- HRMS Financial Business Warehouse

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# Current Initiatives for Enterprise Reporting

- Enhance user access and tool usage:
  - Migrate the remaining AFRS Financial Reports/Statements, CAFR and Fund Administrative Reports to ER (FASTRACK)
  - Implement Adhoc Services Release 1
  - Integrate additional business reporting into ER
- GMAP proof of concept

# Rate Methodology

## General approach

- Enterprise Systems Fee based on agency FTE level
- Accounting system transaction and file usage fees
- Discretionary systems - A mix of transaction, file usage and subscription fees

2005-07 biennium rates and fees:

<http://www.ofm.wa.gov/accounting/swfsrates/rates.asp>

2007-09 biennium rates and fees:

<http://www.ofm.wa.gov/accounting/swfsrates/rates2.asp>

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# Rate Assumptions - Enterprise System Fee (new)

- Fixed rate per FTE charged to all agencies.
- **Supports:**
  - Budget
  - Enterprise Reporting
  - Contracts
  - Risk Management
  - Forecasting
  - Labor Relations
- **Replaces BASS Fee and Enterprise Reporting Fees**
- **Planned Rate Structure.**
  - Fee per agency FTE (based on budget at beginning of biennium)

# Rate Assumptions – Central Accounting System (AFRS)

- Utilization fees charged to all agencies based on type of system service.
- **Supports:**
  - AFRS GL
  - AFRS Reporting
  - Financial Toolbox
  - CAFR Reporting
  - CAFR Disclosure Forms
  - ADDS
- **Planned Rate Structure.**
  - Continue with current model for AFRS and ADDS.
  - Reduce the rate for AFRS transactions and file utilization by the amount needed to break even

# Rate Assumptions - Discretionary Systems Usage Fee

- Fee charged to user agencies based on level of use.
- **Supports:**
  - AR
  - CAMS
  - TVS
  - DRS
  - TMS
- **Planned Rate Structure** - No change to existing fee except as follows:
  - Increase AR fee by the amount needed to break even
  - Decrease DRS, TMS, TVS fee by the amount needed to break even

# Next Steps

- Sign-up at the OFM table to receive copies of:
  - SWFS 07-09 Rates and Fee Schedule
  - 07-09 estimated charges for your agency
  - Methodology for building estimated charges

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# Contacts:

- For overall rate strategy questions:
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- For explanation of rates schedule or estimated charges:
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# Questions?

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